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| **Entreprise :**  **Personne à contacter :**  **Service :** | **Téléphone :**  **Date :** | |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  |  |  | |
| Objet de l’appel : | | |
| **Plan de l’appel téléphonique** | | |
| *Se présenter :*  *Raison de l’appel :*  *Les informations commerciales et financières :* | | |